



513 Hornet Squadron

Royal Canadian Air Cadets

THE SQUADRON NEEDS VOLUNTEERS!

The Squadron cannot run without the help of parent volunteers. In order to help out with any Cadet activity, drive Cadets other than your son/daughter, or be on the Squadron Sponsoring Committee, you must be security screened.

If you can help out, even if it is just driving for Tag Days (fundraising activity), we need the following forms filled out and returned to our Screening Co-Ordinator. All forms are found in the **Parent Information Section (under Parent Resources)** of our website www.513aircadets.ca and are in fillable PDF format. Once filled out, email the completed forms to our Co-Ordinator.

- Applicant Letter and Application Form (4 pages)
- BCF02 Society-SSC-Member Application Form (1 page)
- BCF04 Volunteer-Status Form (1 page)

In addition to filling out these forms, a security background/police records check must be done. This can be done as follows:

- Get a criminal records check on-line (no need to go to the police station) <http://www.sterlingtalentsolutions.ca/landing-pages/a/aircadetleague/> Follow the instructions and pay the fee (\$26+tax). Give us the receipt and get reimbursed by the Squadron Sponsoring Committee.

The final two things required to complete the screening are:

- Show your driver's licence
- A picture (headshot) that will be used on your Identification card (ID card must be worn when around the Cadets)

We understand these forms can be confusing. If you have any questions, please contact our Screening Co-Ordinator at 513sscreening@gmail.com

PLEASE EMAIL ALL COMPLETED FORMS TO THE SCREENING CO-ORDINATOR. DO NOT BRING THEM TO THE SQUADRON.

Thank you.